

Final Budget – Fiscal Year 2023-2024

- Required by California Education Code, the Final Budget is prepared for the Board of Trustees review and approval not later than September 15 of each year. The adoption of the Final Budget provides statutory authorization to sustain financial and operational commitments to advance the mission of the institution.
- The Final Budget is prepared through a deliberative process with contributions from budget operating units, Area Councils, the Planning & Budget Committee, and the President's Cabinet. Source documents for this work include AP 6200, the Budget Development Memorandum, and the Budget Values & Assumptions document. The budget workgroup reviewed the DRAFT Final Budget and provided feedback regarding assumptions and projections. A Campus Budget Forum was convened on September 7, 2023 to present the DRAFT Final Budget and to solicit feedback. The Budget Committee was convened on September 7, 2023 to consider feedback from the Campus Budget Forum and make a recommendation to the Superintendent/President.
- The Final Budget is presented utilizing the best information available. Should material changes to the budget become necessary or apparent, such changes and recommended actions will be presented to the Budget Committee for a recommendation to the Superintendent/President and Board of Trustees.

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Planning Assumptions

Enrollments

- Initial enrollment estimates for FY 2023-2024 are anticipated to be comparable to 2022-2023
- 2020-2021 Actual – 4,021 FTES
- 2021-2022 Actual – 3,509 FTES
- 2022-2023 Actual – 3,073 FTES
- 2023-2024 Projected – 3,073 FTES

Revenue – (anticipated material changes)

- County Property Tax Base Revenues are reported to increase by 8.16%, resulting in a 5.17% increase in property tax revenue to NVCCD.
- A slight decrease in state appropriations based revenue, and offset to some extent by COLA increases to selected categorical funds.
- Revenue realized from the lease of a portion of the Upper Valley Campus to the City of St. Helena at \$206,516 is included.
- Reduced *Other Financing Sources* due to discontinuance of HEERF Funds and DAS contribution.



Budget Development Methodology

(see footnotes to fund budgets for more information)

Revenues

Property Tax Revenues are reported by the County to increase by 8.16% over 2023-2024 resulting in a 5.17% increase in property tax revenue to NVCCD.

Changes in State Revenues are reflected per the Chancellor's Office Advanced Apportionment Schedule.

Local Revenue are based upon an average of actual receipts of the past two years.

Other Financing Sources are equal to anticipated revenues for the upcoming year.

Expenditures

Salaries and Wages are projected based on the CBA's currently in place. A faculty increase is projected to be 8% based upon an increase in Property Taxes of 8.16%. * Classified and Administrative salaries are projected to increase by 3.5%.

Benefits are driven by payroll and anticipated to increase by 3.2% when compared to 2022-2023.

Operating Expenses have been reviewed and adjusted based upon spend rates and recent experience (a review of 2 years of activity).

Requests for budget augmentation (operational continuance) are under review.

OPEB increases include medical costs for retirees in addition to SERP I and SERP II costs.

*The CBA for Faculty prompts a "reopener" of the contract should property tax increases exceed 7.49% for the year. There is no information at the time of this writing regarding the implications of a reopener for the 2023-2024 budget.

Changes in Staffing

A comparison of staffing levels prior to SERP I (8/21) and after SERPII (8/23)

AUGUST 2021

	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE
Faculty Salaries - Permanent	110	109.200	102	101.200	3	3.000	5	5.000	0	0.000
Admin. Academic - Permanent	19	19.000	14	14.000	3	3.000	2	2.000	0	0.000
Classified Salaries - Permanent	150	141.425	113	104.425	24	24.000	12	12.000	1	1.000
Admin. Classified - Permanent	19	19.000	14	14.000	2	2.000	2	2.000	1	1.000
Confidential - Permanent	12	12.000	11	11.000	0	0.000	1	1.000	0	0.000
TOTAL	310	300.625	254	244.625	32	32.000	22	22.000	2	2.000

AUGUST 2023

	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE
Faculty Salaries - Permanent	99	97.250	87	85.250	3	3.000	9	9.000	0	0.000
Admin. Academic - Permanent	12	12.000	5	5.000	2	2.000	5	5.000	0	0.000
Classified Salaries - Permanent	123	117.950	92	87.200	16	15.750	12	12.000	3	3.000
Admin. Classified - Permanent	18	17.750	12	12.000	2	1.750	2	2.000	2	2.000
Confidential - Permanent	10	10.000	9	9.000	0	0.000	1	1.000	0	0.000
TOTAL	262	254.950	205	198.45	23	22.500	29	29.000	5	5.000

No

No

Six Strategic Goals – 2018-2023

1. Work with local educational partners to promote opportunities at NVC and equip incoming students with the skills and resources needed for college success
2. Engage NVC students and assist in their progress towards educational and job training goals
3. Increase NVC student achievement and completion of educational and job training goals
4. Achieve equity in student outcomes and promote equity-mindedness as a means to evaluate all District practices
5. Ensure the fiscal stability of NVC as a community-supported district
6. Enhance collaboration between NVC and community & civic partners

Budget Priorities – 2023-2024

(as identified in the 2023-2024 Budget Guidance Memorandum)

Student Equity, Support & Success – Funded primarily by state equity funds.

50% Law – Anticipated improvement with SERP I (July 1, 2022) and SERP II (July 1, 2023) implementation in addition to a continued review and of Fund 11 expenses subject to reclassification.

2020-2021 – 41.97%

2021-2022 – 42.72%

2022-2023 – 45.22% (pre-close)

Employee Salary & Benefits – Faculty & Classified Salaries will increase based on the respective Collective Bargaining Agreements. Administrative salaries budgeted to increase based upon classified salary increases.

Investments in Technology – The 2023-2024 budget reflects a *net* increase of approximately \$900,000 in hardware and technology managed services.

Student Outreach & Marketing – Funded primarily by state funds for outreach.

Fund Balance (reserves) – Projected to increase by \$502 K to address responsible reserve thresholds by ACCJC and the Chancellor's Office. An increase in Fund Balance must also provide assurances that funds (up to \$650,000) is available to address a subordinated liability associated with an underperforming Student Housing Project beginning in 2024-2025.

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Budget Priorities

Recommended	Fund 11	Fund 12	Total	Strategic Goal Alignment
Student Equity, Support & Success		\$ 2,192,860*	\$ 2,192,860* (to be confirmed by CCCC-September 2023)	2,3 & 4
Investments in Technology & Instructional Equipment	\$ 750,000	\$ 350,000 \$ 450,000 Student Technology Fee (Wi-Fi access) \$ 650,000 - \$ 1 M Instructional Equip. (State 22 0 T0038ds(W)3J16 s(W)3J1g2AMCID 51 BDC 0.003 Tc c 0 TwPu6r,u1g2rk1JEMC /P AMCI85 -36t-31 Tw -60.8CI8- ceFt Tr (S)2 63 BDC 0.001 Tw 14.6181 1.199 Td(2,)3 30.7650JEMC /P364-0.009		

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Notes to Fund 12 Budget

- (1) Expenditures and program balances are estimated and will change as a result of financial close activities still underway for the 2022-2023 fiscal year.
- (2) Revenue projections do not include increases/decreases in program allocations as a result in State appropriations for FY 2023-2024. Additional information regarding appropriations will be available from the Chancellor's Office later in September. Appropriations and related information for categorical programs can be accessed through the *California Community Colleges 2023 Compendium of Allocations and Resources* available on the NVC Website
- (3) College finance staff continue to review the appropriate and allowable allocation of expenses to Fund 12 programs. Changes due to this continuing review of accounts is ongoing and will be reflected in closing financial statements.

ACKNOWLEDGEMENTS

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Questions/Observations/Recommendations