

# EMPLOYMENT APPLICATION

POSITION DESIRED: \_\_\_\_\_ DATE: \_\_\_\_\_

..Dr. ..Mr. ..Ms.  
 LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ MIDDLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

CELLULAR PHONE: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

**EDUCATION:**

Colleges/Universities Attended and Location	Major(s)	Minor(s)	Degree
			...Completed ...In Progress
			...Completed ...In Progress
			...Completed ...In Progress

Other schooling, courses, certificates, or special qualifications:  
 Do you possess an appropriate driver's license valid in the State of California? ...Yes ...No

**EXPERIENCE:** This section must be completed. Do not substitute resume. List present employer first.

DATES OF EMPLOYMENT: FROM TO (Mo/Yr) (Mo/Yr)	STATUS: ..Full-Time ..Part-Time	JOB TITLE:  DUTIES:
EMPLOYER NAME, ADDRESS, PHONE NUMBER:		
SUPERVISOR NAME AND TITLE:		REASON FOR LEAVING:
DATES OF EMPLOYMENT:		STATUS:

EXPERIENCE: (continued)

DATES OF EMPLOYMENT: FROM (Mo/Yr)      TO (Mo/Yr)		STATUS: ..Full-Time ..Part-Time	JOB TITLE:
EMPLOYER NAME, ADDRESS, PHONE NUMBER:		DUTIES:	
SUPERVISOR NAME AND TITLE:		REASON FOR LEAVING:	
DATES OF EMPLOYMENT: FROM (Mo/Yr)      TO (Mo/Yr)		STATUS: ..Full-Time ..Part-Time	JOB TITLE:
EMPLOYER NAME, ADDRESS, PHONE NUMBER:		DUTIES:	
SUPERVISOR NAME AND TITLE:		REASON FOR LEAVING:	

re f 25.92 390.96 1..48 TtiTw fy90.9 th39 2O2 0.24 1c 0 Tw 2.547 TD 2 >>BDCmc 0 T.542E2 [(SU)11(PER)10BDC /1>>B.011 Tw1



## EMPLOYMENT POLICY STATEMENT

Napa Valley Community College District and District Auxiliary Services do not discriminate on the basis of race, religious creed, color, national origin, ancestry, physical or mental disability, medical condition, marital status, gender, sexual orientation, or age, and is subject to Title IX of the education amendments of 1972, Title VII of the Civil Rights Act of 1964, and Section 504 of the Rehabilitation Act of 1973. Questions concerning these policies should be addressed to the Dean, Human Resources, Napa Valley Community College District, 2277 Napa-Vallejo Highway, Napa, California 94558.

## EQUAL EMPLOYMENT OPPORTUNITY SURVEY

The following information is necessary so the Napa Valley Community College District and District Auxiliary Services can evaluate its hiring practices and prepare reports for the state and federal governments, as required. The information is confidential. Your cooperation in providing the information on a voluntary basis will be appreciated.

Please check the boxes which best describe you:

1) ...Male ...Female ...Age 56 or over?

2) RACE/ETHNICITY

You may choose more than one; if multiple responses, please indicate your primary race/ethnicity. (See reverse side for definitions.)

Are you Hispanic or Latino? ...Yes ...No

- |                                       |                           |
|---------------------------------------|---------------------------|
| ...White                              | ...Korean                 |
| ...Black or African American          | ...Laotian                |
| ...American Indian / Alaskan Native   | ...Cambodian              |
| ...Mexican, Mexican-American, Chicano | ...Vietnamese             |
| ...Central American                   | ...Asian Indian           |
| ...South American                     | ...Asian Other            |
| ...Hispanic Other                     | ...Guamanian              |
| ...Filipino                           | ...Hawaiian               |
| ...Chinese                            | ...Samoan                 |
| ...Japanese                           | ...Pacific Islander Other |

3) DISABILITY

Do you have a verified disability? (See reverse for definition.) ...Yes ...No

- x If yes, does it substantially restrict one or more major life activities (major life activities include caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and holding gainful employment.)? ...Yes ...No

Reasonable accommodation is available to persons with disabilities to facilitate access to the employment process. Arrangements may be made by contacting the Office of Human Resources at (707) 256-7100 (voice) or (707) 253-3085 (TDD).

4) HOW DID YOU FIRST LEARN OF THIS POSITION?

...Job Fair ...NVC Job Line ...NVC Bulletin Board ...Other (please specify): \_\_\_\_\_

Newspaper Advertisement:

- ...Napa Valley Register
- ...Fairfield Daily Republic
- ...Chronicle of Higher Ed
- ...Other newspaper \_\_\_\_\_

Website:

- ...Chronicle of Higher Ed
- ...CCC Registry
- ...NVC website
- ...Monster
- ...Hispanics In Higher Ed
- ...Blacks In Higher Ed
- ...Asians In Higher Ed
- ...Other website: \_\_\_\_\_

