



## TECHNOLOGY COMMITTEE MEETING Minutes

May 19<sup>th</sup>, 2023

9:30am – 11:00am

In Person Room 1435

### 1.0 Call to Order

**Start Time:** 9:37am

**Present:** Gary Strommen, Sheree Marcos, Matt Cowell, Emery Stafford, Daniel Vega, Christy Pruitt, Claudette Shatto, Brandon Tofanelli, San Lu, Cathy Gillis, Denise Kaduri, and Chris Farmer.

**Note:** Melinda Tran is double booked with students, so she is unable to attend.

### 2.0 Introduction of Guests

### 3.0 Adoption of Agenda

#### 3.1 May 19<sup>th</sup>, 2023

Moved by Christy and second by Claudette, Denise was approved to attend remotely. All members approved.

### 4.0 Approval of Minutes

#### 4.1 February 24<sup>th</sup>, 2023

[Draft of Minutes from 2/24/23](#)

Members asked to strike the line in 7.1 that notes Daniel is doing all the work and note the Committees oversight instead. This edit was motioned for approval by Claudette Shatto and seconded by Emery Stafford. Gary Strommen abstained because he was not in attendance.

#### 4.2 April 21<sup>st</sup>, 2023

[Draft of Minutes from 4/21/23](#)

Claudette motioned to approve this draft of minutes; Emery Stafford seconded the approval.

### 5.0 Public Comments/Announcements

### 6.0 Discussion Items

#### 6.1 **Ellucian Portal** – *Members asked to discuss the Ellucian Portal (i.e., Self-Service)*

Daniel discussed demos that students and faculty would see. Members wondered how the

decision came about. Some members learned about it in the Academic Senate first and this has caused some confusion. How do things get moved around this college?

with the campus as soon as possible. San asked – is there a way for HR to push out cards for onboarding, etc. Student orientation – review these things. They would have the capability to push it out. In the interest of time videos will be shared so members can view them at home. Members asked for a heads up when decisions come to the surface. The District Technology Committee meeting should have happened before the Academic Senate meeting. Discussions arose about bringing the Colleague CORE group back, which includes Admissions & Records, Human Resources, Business Office, Financial Aid, etc. Members noted that these are things that should be going to Committees instead to avoid miscommunication, etc. If decisions do not go to Committees first, then the College is not meeting title five for Shared Governance.

Daniel concluded that the migration needs nTtee 10.5 ( i)10.5 ( A)2 (c)-2 (ahd2.6 (gr)-5.9 (a)10.56 (c

The Committee voted to postpone 6.3-6.5 and extend the meeting by 5 minutes to finish the conversation. The Committee lost quorum. Members are also interested in seeing how various Committees work together and bring information back during our first Fall meeting.

**6.3 SharePoint Online and New Website** – *Members discuss the transition to our new website and provide feedback.*

**6.4 DE-ETC Updates** – *Placeholder for any DE-ETC related update.*

**6.5**

**Actions recommended to IT director/ department** – to begin consolidation of IT plan appendices, and aggregation of IT inventory data.

**Actions requested of workgroups** – to begin drafting of accessibility sections and other sections in the IT master plan document, including infographic.

## 8.0 Next Meeting

8.1 TBD

## 9.0 Adjournment

**End Time:**10:58am

### Distribution

Daniel Vega – Co-Chair  
Emery Stafford – Co-Chair  
Christopher Farmer  
Matt Cowell  
Claude M. [REDACTED] IT-0 KCD

Melinda Tran  
Christy Pruitt  
San Lu  
Brandon Tofanelli

### Agenda & Minutes Only

Eileene Tejada  
Danielle Alexander  
Jim Reeves  
Amber Wade

### Bulletin Boards

Administrative Bldg.  
ASNVC Office  
Classified Lounge  
Faculty Lounge